

SOCIETY FOR ECONOMIC RESEARCH & TRAINING

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To
All Ministries / Department of the Govt. of India,
All Attached and Subordinate Offices of Govt. of India
Secretary, UPSC/Election Commission/Central Vigilance
Commission, New Delhi
Comptroller & Auditor General of India, New Delhi
Chief Secretary of All State Govt. & UT Administration

Ref. No. SERT/A-271/2023
Dated: 27.03.2023

Sir/Madam,

As you may be aware, our Institute (SERT) has been organizing premier training program / Workshop on application, interpretation and evaluation of statutory rules on Service, Finance matters and Human Resources handled by a team of competent and dedicated trainers. Based on the need requirements received from our client organizations, we are organizing the below mentioned training program.

We request you to sponsor as many officials as possible from your headquarters as well as from your Zonal/Regional and other subordinate offices.

Workshop On

“Recruitment Rules & Reservation in Services for SC/ST/OBC/EWS/PWD & Ex-servicemen”

From 25th to 27th July 2023 at New Delhi

➤ **BACKGROUND:-**

- We assure you that these programmes will be very useful to Officers and Dealing Assts. dealing this subject in the Central Government, Central Autonomous Bodies and PSUs, Nationalized Banks all of which follow the Central Govt. Rules. The role and function of Liaison officer, National Commissions of SC, ST, OBCs, EWS and Ex-servicemen also the roles played by the Parliamentary Committees for the welfare of these backward classes will be discussed in details. Therefore, understanding one alone is not sufficient to successfully undertake recruitment activities in the organisation. Recently the Government has also introduced 10% reservation for EWS (Economically weaker sections) which has necessitated revision of rosters for all recruiting authorities. To equip the personnel dealing with recruitment

➤ **PARTICIPATION PROFILE:-**

Personnel Managers, Administrative Head, Liaison Officers, HRD Managers, Executives & Officials dealing with the responsibility of recruitment, promotion reservation, Welfare and redressal of grievances of employees belonging to SCs, STs, OBCs, Ex-servicemen, PWD and Office representative of Associations of SC, ST, OBC, Ex-servicemen & PWBD may also attend for updated and latest knowledge about this subject.

- **VENUE:-** Hotel Sarovar Portico, Narayana New Delhi.

➤ **REPORTING TIME:-**

- Non-Residential Participants will have to be report at 1:00 P.M. on 25.07.2023, at Sarovar Portico, Narayana, New Delhi
- **RESIDENTIAL CANDIDATE:** Check in 25th July 2023 (12:30 Hours) & Check out 28th July 2023 (11:00 Hours).

➤ **PROGRAM DURATION AND SCHEDULE:-**

The Workshop will commence at 02:30PM on 25.07.2023 and will conclude at 5:00PM on 27.07.2023.

➤ **PROGRAM COVERAGE:-**

- Constitutional Provisions with latest amendment relating to reservation
- Recruitment procedures
- Quantum of reservation in direct recruitment and Promotion
- Caste Certificates and its scrutiny and issues related
- Preparation, Operation and Maintenance of post based rosters for SC/ST/OBS & EWS
- to implement 10% reservation for EWS
- Preparation of select panel and Concept of own merit
- Role and function of Liaison officers
- Relaxation and Concession to SC/ST/OBC/EWS/Ex-Servicemen & PWBD
National Commission

➤ **PARTICIPATION FEE:-**

- **Non-Residential:** Rs. 18500 + 18% GST = Total Rs. 21830/- Per participant (Fee Includes the cost of Course Material, refreshment, Pad, Pen Bag/folder, Participant certificate. working lunch, Tea/coffee & other Estt. Charges).
- **Residential:**
- **On twin sharing basis** Rs. 27500 + 18% GST = Total Rs. 32450/- Per participant if the Organisation in nominating two officials (same gender).
- **Single Occupancy:** Rs.35000 + 18% GST total Rs. 41300/- Per participant.
- The participation Residential fee covers the cost of lodging, boarding, meals & study material of the participants.

➤ **REGISTRATION:-**

The Organization may please send the nominations stating the Name, Designation, their Mobile No. and Contact No., with full address with requisite fee by crossed DD/Cheque/NEFT drawn in favour of "Society for Economic Research & Training" payable at New Delhi.

LAST DATE:- Registration for the programmes Residential & Non-Residential is **17th July 2023**. Nomination can also be forwarded after the last date on Enquiry/Confirmation.

DETAILS FOR ECS PAYMENT:-

Bank Name: HDFC BANK. **Address:** Plot No.28, Block-B, Community Centre, Janakpuri, New Delhi – 110058.

CA Account No.: 01292000019064 **NEFT IFS Code:** HDFC0000129, **MICR Code No.:** 110240016

Account Type: Current Account (Code-0129) **PAN No.:** AADAS4228C **GST No.** 07AADAS4228C1ZT

Note: Facility of on-line registration is available vide our website www.sertdelhi.org

For further information or clarification kindly contact:

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