

SOCIETY FOR ECONOMIC RESEARCH & TRAINING

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To
All Ministries / Department of the Govt. of India,
All Attached and Subordinate Offices of Govt. of India
Secretary, UPSC/Election Commission/Central Vigilance
Commission, New Delhi
Comptroller & Auditor General of India, New Delhi
Chief Secretary of All State Govt. & UT Administration

Ref. No. SERT/A-270B/2023
Dated: 27.03.2023

Sir/Madam,

As you may be aware, our Institute (SERT) has been organizing premier training program / Workshop on application, interpretation and evaluation of statutory rules on Service, Finance matters and Human Resources handled by a team of competent and dedicated trainers. Based on the need requirements received from our client organizations, we are organizing the below mentioned training program.

We request you to sponsor as many officials as possible from your headquarters as well as from your Zonal/Regional and other subordinate offices.

Workshop On “Gender Sensitization & Prevention of Sexual Harassment of Women at Workplace” On 26th & 27th June 2023 at New Delhi

➤ **BACKGROUND:-**

As the workforce is becoming more and more diverse, the issue of Managing diversity and Gender sensitisation has gained attention worldwide. India is no exception. Based on the Guidelines provided by the Supreme Court in Visakha's case, the Central Govt. has gone to the extent of amending the CCS (Conduct) Rules 1964. To ensure the safety of women at workplace law on the subject - The Sexual Harassment of women at place of work (Prevention, Prohibition and Redressal) Act, 2013 - has also been made.

➤ **PARTICIPATION PROFILE:-**

Suitable for personnel at all levels Personnel Managers, Administrative Managers, HRD Managers and other executives.

➤ **VENUE:-** Hotel Sarovar Portico, Narayana New Delhi.

➤ **REPORTING TIME:-**

- Non-Residential Participants will have to be report at 9:45 A.M. on 26.06.2023, at Sarovar Portico, Narayana, New Delhi
- **RESIDENTIAL CANDIDATE:** Check in 25th June 2023 (afternoon) & Check out 28th June 2023 (forenoon).

➤ **PROGRAM DURATION AND SCHEDULE:-**

The Workshop will commence at 10:00AM on 26.06.2023 and will conclude at 5:00PM on 27.06.2023.

➤ **PROGRAM COVERAGE:-**

- Gender issue – what it means
- Discrimination between Sex and Gender
- Need for Gender sensitization
- Gender and Development Provisions in Constitution of India & service rules
- Supreme Court Guidelines Sexual Harassment at place of work
- Prevention of sexual harassment at workplace Act Safe atmosphere in offices for women
- Enquiry into complaints on sexual harassment.

➤ **PARTICIPATION FEE:-**

- **Non-Residential:** Rs. 18500 + 18% GST = Total Rs. 21830/- Per participant (Fee Includes the cost of Course Material, refreshment, Pad, Pen Bag/folder, Participant certificate. working lunch, Tea/coffee & other Estt. Charges.
- **Residential:**
 - **On twin sharing basis** Rs. 27500 + 18% GST = Total Rs. 32450/- Per participant if the Organisation in nominating two officials (same gender).
 - **Single Occupancy:** Rs.35000 + 18% GST total Rs. 41300/- Per participant.
- The participation Residential fee covers the cost of lodging, boarding, meals & study material of the participants.

➤ **REGISTRATION:-**

The Organization may please send the nominations stating the Name, Designation, their Mobile No. and Contact No., with full address with requisite fee by crossed DD/Cheque/NEFT drawn in favour of "Society for Economic Research & Training" payable at New Delhi.

LAST DATE:- Registration for the programmes Residential & Non-Residential is **20th June 2023**. Nomination can also be forwarded after the last date on Enquiry/Confirmation.

DETAILS FOR ECS PAYMENT:-

Bank Name: HDFC BANK. **Address:** Plot No.28, Block-B, Community Centre, Janakpuri, New Delhi – 110058.

CA Account No.: 01292000019064 **NEFT IFS Code:** HDFC0000129, **MICR Code No.:** 110240016

Account Type: Current Account (Code-0129) **PAN No.:** AADAS4228C **GST No.** 07AADAS4228C1ZT

Note: Facility of on-line registration is available vide our website www.sertdelhi.org

For further information or clarification kindly contact:

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